

DRAFT

Town of Red Hook Board of Ethics
Meeting Minutes

Meeting Date: Tuesday, November 1, 2022

Attending: Brenda Elsey – Chair,

Sal Guido, Susan Simon – Secretary,

Jacob Testa – Liaison, Christine Chale – Town Attorney

Not in attendance: Amy Linker, Gail Nussbaum

Meeting called to order at 5:30pm

- Reviewed July 19, 2022 meeting minutes
Note: October 6th meeting rescheduled to November 1st
Sal moved to approve the minutes, Brenda seconded, all in favor
- Resume discussion about the Red Hook Employees Annual training
 - a) Power Point presentation has been reviewed by Town Attorney and her recommendations have been incorporated into the presentation, additional slides added – the presentation now has 18 slides, including a “Quick List” page & hyperlinks and we would like a .pdf of the training Power Point presentation to be available on the RH Town website
 - b) The presentation is expected to take 30-40 minutes, followed by Q&A’s
 - c) Discussed dates & times:
 - Daytime in-person presentation on Tuesday, November 15th – will speak with Town Supervisor re: the best time for the presentation
 - Evening live Zoom meeting presentation, after work hours record the Zoom meeting presentation for the RH Town website (disabling “chat” feature and stop recording when Q&A begins)
 - d) If employees have any “pre-presentation” questions, they will be directed to e-mail them to Ethics Board Chair
- Next Ethics Board Meeting is scheduled for December 6, 2022 at 5:30pm
This may also possibly be used as the date for the evening live Zoom Employees Annual Training
- Brenda moved to adjourn, Sal seconded, all in favor

Meeting adjourned at 5:58pm