

RED HOOK TOWN BOARD MEETING
January 10, 2023

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Robert McKeon
Councilmember William Hamel
Councilmember Christine Kane
Councilmember Julia Solomon
Councilmember Jacob Testa
Town Clerk Deanna Cochran
Highway Superintendent Theresa Burke

Also Present: Attorney for the Town Christine Chale Esq.

Supervisor McKeon opened with the Pledge of Allegiance and reviewed the agenda.

Announcements:

The Repair Café will be held at the Red Hook Community Center on Saturday, January 14, 2023 from 10:00am – 1:00 pm. There will also be Childcare available. Visit www.redhookcommunitycenter.org for more information.

Hudson Valley Community Power electricity supply program is returning to Red Hook. There will be information sessions held on Saturday, January 21, 2023 at 1:00 pm via Zoom teleconference and Tuesday, January 24, 2023 at 7:00 pm at the Town of Red Hook Town Hall. Visit www.redhookny.gov for more information.

Historic Red Hook will be holding a Date Night event at the Elmendorph Inn on Friday, January 20, 2023 from 7:00pm- 10:00 pm. Visit www.redhookny.gov for more information.

Supervisor’s Report: The Supervisor’s Report for the period of December 1, 2022 to December 31, 2022 was read as follows: Opening Balance - \$9,092,853.65; Receipts - \$1,024,376.58; Disbursed - \$1,104,373.54; Balance - \$9,012,856.69. Supervisor McKeon reviewed the budget adjustments.

On a motion by Councilmember Kane seconded by Councilmember Hamel to accept the Supervisor’s Report and Budget Adjustments

Adopted	Ayes	5	McKeon, Hamel, Kane, Solomon, Testa
	Nays	0	

Town Clerk’s Report: The Town Clerk’s report for the period December 1, 2022 to December 31, 2022 was read as follows: Total Local Shares remitted to the Supervisor - \$4,355.83; Amount remitted to NYS Ag. & Markets - \$31.00; Amount remitted to NYS Dept. of Health for Marriage Licenses - \$45.00; Amount remitted to NYS Dept. of Racing & Wagering for Games of Chance Bell Jar License - \$15.00; Amount remitted to NYS Environmental Conservation Dept - \$14.17; Total State, County, and Local revenues \$4,461.00.

On a motion by Councilmember Kane seconded by Councilmember Solomon to accept the Town Clerk’s Report

Adopted	Ayes	5	McKeon, Hamel, Kane, Solomon, Testa
	Nays	0	

Public Comment: There was no public comment.

Reorganization:

**TOWN OF RED HOOK
RESOLUTION NO. 1
DATED JANUARY 10, 2023
RELATING TO ANNUAL REORGANIZATION**

BE IT RESOLVED by the Town Board of the Town of Red Hook as follows:

1. (Meeting Dates): Regular meetings of the Board will take place throughout the year 2023 on the following days in each month, at 7:30 p.m. at the Town Hall: Second Tuesday and Fourth Wednesday. (Additional Special Meetings may be scheduled and announced by posting the announcement at the Town Hall as required by Chapter 22 of the Town Code, and with notification to the press as required by the Public Officers Law.)

2. (Official Newspaper): The Official Newspaper of the Town for 2023 shall be the Poughkeepsie Journal.

3. (Depositories): The following financial institutions shall be Official Depositories of the Town for all Town monies for 2023:

M&T Bank
The Bank of Greene County
Key Bank National Association

In addition, the Town is a member of NYCLASS pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 14, 2014.

4. (Petty Cash): Pursuant to Section 64 of the Town Law, the following offices are authorized to maintain a petty cash fund in the following amounts (not to exceed \$500 per officer or \$1000 for receiver):

Town Clerk/Receiver \$500.00

5. (Salaries): The Town Board of the Town of Red Hook does hereby establish the following salaries for elected officials for 2023:

Supervisor	\$58,466
Town Board Members (each)	\$ 9,419
Town Clerk	\$60,562
Town Justices (each)	\$19,371
Highway Superintendent	\$71,126

6. (Mileage Reimbursement Rate): The Town Board of the Town of Red Hook does hereby establish the mileage reimbursement rate of \$0.655 per mile for those Town officials and employees who incur official mileage when they are obligated to drive their own vehicles on Town business or when a Town vehicle is not available. For the year 2023, said payment is to be made only after submission, review and approval of the appropriate voucher in accordance with the Town Board audit procedures. The rate is subject to adjustment by the Town Board from time to time so as to be consistent with the IRS rates.

7. (Undertaking): The Town Board of the Town of Red Hook does hereby authorize the execution of a blanket bond in lieu of individual undertaking pursuant to Section 11(2) of the Public Officers Law, for the purpose of covering all officers and employees who collect money, including the Supervisor, Town Clerk/Receiver of Taxes, Deputy Town Clerk/Deputy Receiver of Taxes, Bookkeeper to the Supervisor, Justices, Justice Court Clerks, Superintendent of Highways, Building Inspector, Recycling Station Operator and Planning Secretary and ZBA Secretary.

8. (Check Signing): The Town Board of the Town of Red Hook does hereby authorize the following to sign bank checks for all Town business: (i) Supervisor Robert McKeon; (ii) in his absence Deputy Supervisor William Hamel; and (iii) in the absence of the Supervisor and the Deputy Supervisor, any of the Board Members Christine Kane, Julia Solomon or Jacob Testa.

9. (Annual Financial Report): The Town Board of the Town of Red Hook hereby authorizes and directs the Supervisor to submit to the Town Clerk within 60 days after the close of the fiscal year, or such later date as may be required for such filing with the State Comptroller, a copy of the Supervisor’s report to the State Comptroller; and the Town Clerk shall cause a summary of such report to be published within 10 days of filing in the official newspaper of the Town.

10. (Procurement Policy): The Town Board of the Town of Red Hook hereby approves the Procurement Policy as recommended by the Purchasing Officer in the form last revised 5/12/2020 and on file with the Town Clerk.

11. (Investment Policy): The Town Board of the Town of Red Hook hereby approves the Investment Policy in the form last revised 3/12/2019 and on file with the Town Clerk.

12. (Ethics Policy): The Code of Ethics of the Town of Red Hook is set forth in Article III of the Town Code.

13. (Fund Balance Policy). The Town Board of the Town of Red Hook hereby approves the Fund Balance Policy in the form last revised 3/27/2019 and on file with the Town Clerk.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook, NY on January 10, 2023 at 7:30 p.m., local time.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were:

	Present	Absent
Supervisor Robert McKeon	In Person	
Councilmember William Hamel	In Person	
Councilmember Christine Kane	In Person	
Councilmember Julia Solomon	In Person	
Councilmember Jacob Testa	In Person	

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town

The following resolution was offered by Supervisor McKeon, seconded by Councilmember Kane, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 1
DATED JANUARY 10, 2023
RELATING TO ANNUAL REORGANIZATION**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING <u>Aye</u>
Councilmember William Hamel	VOTING <u>Aye</u>
Councilmember Christine Kane	VOTING <u>Aye</u>
Councilmember Julia Solomon	VOTING <u>Aye</u>
Councilmember Jacob Testa	VOTING <u>Aye</u>

The foregoing resolution was thereupon declared duly adopted.

Town Board Appointments

Official Town Depository	Key Bank, M&T, Bank of Greene County
Official Newspaper	Poughkeepsie Journal
Safety Officer	Highway Superintendent
Disaster Preparedness & Civil Defense	Supervisor
Emergency Interim Successors	Robert McKeon, Theresa Burke, Julia Solomon, William Hamel, Jacob Testa
Receiver of Taxes	Deanna Cochran
Registrar of Vital Statistics	Deanna Cochran
Water Rents Collector	Deanna Cochran
Issuing Agent-Handicapped Parking Permits	Deanna Cochran
Assessor (6-Year Appt)	Cheryl Kaszluga (2025)
Building Inspector PT	Stephen Cole, Gary Beck (C3ND)
Deputy Building Inspector PT	Brandon Mullins
Municipal Code Enforcement Inspector, PT ZEO	Robert Fennell
Director of Purchasing	Vacant
Animal Control Officer	DCSPCA
P.A.N.D.A. Representative from Town	Eric Riback
P.A.N.D.A. Alternate	Mark Durand (3/13)
Buildings & Grounds	Supervisor, Highway Superintendent
Justice Court Clerks PT	Nancy Roberts, Katherine Fell
Attorneys for the Town	(Christine Chale) Rodenhausen Chale & Polidoro LLP
Town Engineers	Tighe & Bond, Creighton Manning

Supervisor Appointments

Deputy Supervisor	William Hamel
Budget Officer	Robert McKeon
Secretary PT (Assistant to the Supervisor)	Patrick O'Shea
Town Historian	Emily Majer

Town Clerk Appointments

Deputy Town Clerk	Katie Khakhar
Deputy Registrar of Vital Statistics	Katie Khakhar
Deputy Receiver of Taxes	Katie Khakhar

Highway Superintendent Appointments

Deputy Superintendent of Highways	John Gardinier
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Other Town Employees/Officers:

Highway Secretary PT	Lori Pierce
Assistant Budget Officer	Ann Conway
Bookkeeper to Supervisor	Ann Conway
Deputy Assessor PT	Diana Picciano
Transfer Station Operator	T.J. Hackett
Solid Waste Attendants	William Szigethy, Paul Testa
Maintenance & Groundskeeper	Tom Peters, Howie Callies, Jeff Tremper, Joseph Coon, Patrick Jones
Recreation Park and Program Director	John Kuhn
Water District Meter Readers PT	Diana Thorley, Les Thorley, Steven Cahenzli

Contracts/Consultants:

Town Physician	Northern Dutchess Hospital
Attorney for Planning Board	Keane & Beane
Water District Operator	C3ND Environmental Consulting
Computer Software Planner	Software Consulting Associates, PCA Greenplan, Inc.
Town CPA	Lori Doty
Custodial Services	Pollard's Cleaning Service
Police and Court Attendants	Village of Red Hook, Police Department, Dutchess County Sheriff's Deputies

Appointments are annual unless otherwise noted

Jan. 14, 2014 – Town Board voted unanimously that any and all Town committee appointees must be residents or property owners of the Town of Red Hook unless otherwise required by law or town code.

Miscellaneous

A. Meetings – 2023

Town Board Regular Meetings
7:30 P.M. Second Tuesday, Fourth Wednesday

B. Monthly and Annual Reports to Town Board

Department Heads and Committee Chairs minutes or reports monthly by noon on the Friday before the second Board meeting of the month.

Annual committee and departmental reports shall be submitted by noon on the Friday before the second Board meeting of February.

The CAC is required to present an annual report by April 1st.

The Recreation Commission is required to present an annual report by April 1st.

C. Town Board Organizational Responsibility

Chain of Responsibility:

Supervisor

Deputy Supervisor

Town Board members in alphabetical order:

William Hamel

Christine Kane

Julia Solomon

Jacob Testa

D. Mileage: \$0.655 per mile

E. Town Departments:

Chain of Command:

Department Head

Deputy Department Head (if one exists)

Supervisor

Town Board Liaison

Town Board Liaisons to Town Departments:

Function:

Animal Control

Assessor

Attorney

Bard College

Bookkeeper

Building Inspector

Fire Companies

Highway Department

Liaison:

William Hamel

Robert McKeon

Robert McKeon

Robert McKeon

Robert McKeon

William Hamel

Robert McKeon

Jacob Testa

Purchasing	Vacant
Recycling	Robert McKeon
Red Hook Central School District	Julia Solomon
Town Clerk	Robert McKeon
Village of Red Hook	Julia Solomon
Village of Tivoli	Christine Kane, William Hamel

Board and Committee Liaisons:

Agricultural and Open Space Advisory Board	Christine Kane
Board of Assessment Review	Robert McKeon
Board of Ethics	Jacob Testa
CPF/PDR Advisory Committee	Christine Kane
Communications Committee	Jacob Testa
Complete Streets	Robert McKeon, Julia Solomon
Conservation Advisory Council	Jacob Testa
Design Review/Hamlet	William Hamel
Disaster Preparedness Committee	Christine Kane
Economic Development Committee	Jacob Testa
Energy Committee	Robert McKeon
Greenway and Trails Committee	Christine Kane
Housing Committee	Jacob Testa, Julia Solomon
Local Waterfront Revitalization Plan (LWRP)	Christine Kane
Planning Board	Christine Kane, William Hamel
Recreation Commission	Robert McKeon, Christine Kane
Red Church Cemetery Committee	Christine Kane
St. Margaret’s Committee	Robert McKeon
Senior Services Committee	Robert McKeon
Tree Preservation Commission	Jacob Testa
Water District #1 Advisory Board	William Hamel
Zoning Board of Appeals	William Hamel
Zoning Review Committee	Christine Kane

Town Board Committee Appointments - 2023

Note: Committee members are expected to attend 2/3 or more of scheduled meetings. Failure to do so may result in removal from the committee.

Agriculture and Open Space Advisory

11 Members 2-year appointment

Chair-Mary Ann Johnson 2023

Vacant 2020

Michael Robertson 2024

Peter Hubbell 2024

Mary Ann Johnson 2023

Vacant 2023

Ken Migliorelli 2023

Norman Greig 2023

John Hardeman 2023

Sam Rose 2023

Clerk/PT: Vacant

Liaison: Christine Kane

On a motion by Supervisor McKeon seconded by Christine Kane to reappoint Mary Ann Johnson as the Chair of Agriculture and Open Space Advisory for a term to expire December 31, 2023 and to reappoint Michael Robertson and Peter Hubbell as members of the Agriculture and Open Space Advisory for terms ending December 31, 2024.

Adopted Ayes 5 McKeon, Hamel, Kane, Solomon, Testa
Nays 0

Assessment Review Board

5 Members 5-year appointment (terms begin Oct. 1-Sept. 30th)

Chair R. Pete Hubbell 2023

Vacant 2024

Jane Biezynski 2025

R. Pete Hubbell 2026

Steve Appenzeller 2027

Secretary PT: Vacant

Liaison: Robert McKeon

On a motion by Supervisor McKeon seconded by Councilmember Hamel to reappoint R. Pete Hubbell as the Chair of the Assessment Review Board for a term to expire December 31, 2023

Adopted Ayes 5 McKeon, Hamel, Kane, Solomon, Testa
Nays 0

Conservation Advisory Council

9 Members 2-year Appointment

Chair- Laurie Husted 2023

Vacant 2022

Steven Appenzeller 2024

Michael Zelig 2023

Frances Duncan 2023

Laurie Husted 2023

Denis Collet 2023

Leah Papeika (Lea Reingewirtz) 2023

Lori Urbin 2023

Jen Cavanaugh 2023

Secretary, PT: Vacant

Liaison: Jacob Testa

On a motion by Councilmember Testa seconded by Councilmember Solomon to reappoint Laurie Husted as the Chair of the Conservation Advisory Council for a term ending December 31, 2023, and to reappoint Steve Appenzeller as a member of the Conservation Advisory Council for a term ending December 31, 2024.

Adopted Ayes 5 McKeon, Hamel, Kane, Solomon, Testa
Nays 0

Design Review/ Hamlet Committee

5 Members 2-year Appointment

Chair- Chris Gilbert 2023

Vacant 2021

Will Tatum 2023

Geoff Carter 2023

Chris Gilbert 2024

Emily Majer 2024

Wint Aldridge (Advisor)

Liaison: William Hamel

On a motion by Councilmember Hamel seconded by Supervisor McKeon to reappoint Chris Gilbert as the Chair of the Design Review/Hamlet Committee for a term ending December 31, 2023, and to reappoint Chris Gilbert and Emily Majer as members of the Design Review/Hamlet Committee for terms ending December 31, 2024.

Adopted Ayes 5 McKeon, Hamel, Kane, Solomon, Testa
Nays 0

Energy Committee

7 Members 2-year appointment

Chair-Denis Collet **2023**

Paul Fletcher-Hill 2023

Denis Collet 2024

Jen Cavanaugh 2024

Laurie Husted 2024

Paul Cadden-Zimansky 2024

Vacant **2022**

Vacant **2017**

Secretary PT: Frances Duncan

Liaison: Robert McKeon

On a motion by Supervisor McKeon seconded by Councilmember Hamel to reappoint Denis Collet, Jen Cavanaugh, Laurie Husted and Paul Cadden-Zimansky as members of the Energy Committee for terms ending December 31, 2024 and to reappoint Denis Collet as the Chair of the Energy Committee for a term ending December 31, 2023

Adopted Ayes 5 McKeon, Hamel, Kane, Solomon, Testa
 Nays 0

Ethics Board

5 Members 5-year appointment

Chair- Brenda Elsey **2023**

Gail Nussbaum 2022

Susan Simon 2023

Amy Linker 2024

Brenda Elsey 2025

Sal Guido 2026

Secretary PT

Liaison: Jacob Testa

On a motion by Councilmember Testa seconded by Supervisor McKeon to reappoint Brenda Elsey as the Chair of the Ethics Board for a term ending December 31, 2023

Adopted Ayes 5 McKeon, Hamel, Kane, Solomon, Testa
 Nays 0

Greenway and Trails Committee

8 Members 2-year Appointment

Chair- Lisa Whalen **2023**

Vacant **2022**

Jim Blakney 2023

Bruce Cuttler 2023

Brenda Cagle 2023

Howard Calies 2023

Lisa Whalen 2023

Melissa Cohen 2024

Cat Viega 2024

Liaison: Christine Kane

John Kuhn- (ex officio)

Doug Strawinski (ex officio)

On a motion by Councilmember Kane seconded by Supervisor McKeon to reappoint Melissa Cohen and Cat Viega as members of the Greenway and Trails Committee for terms to expire December 31, 2024 and to reappoint Lisa Whalen as the Chair of the Greenway and Trails Committee for a term to expire December 31, 2023

Adopted Ayes 5 McKeon, Hamel, Kane, Solomon, Testa
 Nays 0

Housing Committee

9 Members 3-year & 2-Year Appointment

Chair- Vacant

Trish Dantzic	2024
Adrienne Truscott	2024
Audrey Unson	2024
Michael Cole	2024
Vicki Hickman	2025
Aisha Keller	2025
Hart Migdal	2025
Patricia Stewart	2025
Hayden Sartoris	2025

On a motion by Councilmember Solomon seconded by Councilmember Testa to appoint Michael Cole as a member of the Housing Committee for a term to expire December 31, 2024 and to appoint Hayden Sartoris for a term to expire December 31, 2025

Adopted	Ayes	5	McKeon, Hamel, Kane, Solomon, Testa
	Nays	0	

Local Waterfront Revitalization Plan

Councilmember Kane explained this committee will need to stay active through the adoption of the plan by the State.

6 members 2-year appointment

Chair-Paula Schoonmaker 2023

Emily Majer	2023
Paula Schoonmaker	2023
Amy Husten	2023
Brent Kovalchik	2023
Paul Chevalier	2023
Christine Kane	2023

Consultant: Ted Fink

Liaison: Christine Kane

On a motion by Councilmember Kane seconded by Supervisor McKeon to reappoint Paula Schoonmaker as the Chair of the Local Waterfront Revitalization Plan for a term to expire December 31, 2023

Adopted	Ayes	5	McKeon, Hamel, Kane, Solomon, Testa
	Nays	0	

Planning Board

7 Members 7-year appointment

Alternates 2-year appointment

Chair – Sam Phelan 2023

Kristina Dousharm	2021
Arthur Salman	2022
Lewis Rose	2023
Sam Phelan	2024

Vacant 2025

Karen Smythe	2026
Maxine Coleman	2027

Alternate-

Lisa Foscolo (2025)

Kallie Robertson (2022)

Vacant-Alternate

Secretary to the Board PT: Kathleen Flood

Liaison: Christine Kane

On a motion by Councilmember Kane seconded by Supervisor McKeon to appoint Maxine Coleman as a member of the Planning Board for a term ending December 31, 2027.

Adopted Ayes 5 McKeon, Hamel, Kane, Solomon, Testa
 Nays 0

On a motion by Supervisor McKeon seconded by Councilmember Kane to reappoint Sam Phalen as the Chair of the Planning Board for a term ending December 31, 2023.

Adopted Ayes 5 McKeon, Hamel, Kane, Solomon, Testa
 Nays 0

Recreation Commission

7 Members 2-year Appointments

Chair-Doug Strawinski 2023

Vacancy 2020

Jim Mulvey 2023

Terry Lown 2023

Tom Gilbert 2023

Pat Bowman 2023

Doug Strawinski 2024

Shannon Miller 2024

Advisor: Hollis Cochran

Tivoli Liaison: Robin Bruno

Student member (non-voting): vacant

Student member (non-voting): vacant

Secretary: Vacant

Liaison: Robert McKeon, Christine Kane

On a motion by Supervisor McKeon seconded Councilmember Hamel to reappoint Doug Strawinski as the Chair of the Recreation Commission for a term ending December 31, 2023 and to reappoint Doug Strawinski and Shannon Miller as members of the Recreation Commission for terms ending December 31, 2024

Adopted Ayes 5 McKeon, Hamel, Kane, Solomon, Testa
 Nays 0

Water District #1 Water Board 7 Members 2-year appointment

Supervisor McKeon and Councilmember Hamel discussed the reappointments of Phillip A. McDougall, Henry Van Parys and Ablen Amrod as members of the Water Board, Henry Van Parys as the Chair, and Jerry Gilnack as Vice Chair of the Water Board.

Chair-Henry Van Parys 2022

Vice Chair-Jerry Gilnack 2022

Laurence Carr 2023

Greg Fildes 2023

Michael Roomberg 2023

Jerry Gilnack 2023

Phillip A. McDougall 2022

Henry Van Parys 2022

Ablen Amrod 2022

Secretary PT- Doreen Buono

Liaison: William Hamel

Zoning Board of Appeals

5 Members 5-year appointment

Alternates 2-year appointment

Chair – Kate Karakassis 2023

George Philip Jahn 2024

Christopher Carney 2023

John Bonavita-Goldman 2025

Kate Karakassis 2026

Chris Klose 2027

Vacant-Alt 2009

Vacant-Alt 2018

Secretary PT – Anne Rubin

Liaison: William Hamel

On a motion by Supervisor McKeon seconded by Councilmember Hamel to reappoint Kate Karakassis as the Chair of the Zoning Board of Appeals for a term ending December 31, 2023 and to reappoint Chris Klose as member of the Zoning for a term ending December 31, 2027.

Adopted Ayes 5 McKeon, Hamel, Kane, Solomon, Testa
Nays 0

Resolution to Approve Highway Expenditures:

Supervisor McKeon explained the resolution and reviewed the estimated costs.

TOWN OF RED HOOK

RESOLUTION NO. 2

DATED JANUARY 10, 2023

RESOLUTION TO APPROVE HIGHWAY EXPENDITURES FOR 2023

WHEREAS, pursuant to the provisions of Section 284 of the Highway Law, moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended for repairs of certain town highways as provided herein; and

WHEREAS, attached hereto is a proposed form of 2023 Agreement for the expenditure of certain Highway moneys;

NOW, THEREFORE BE IT RESOLVED by the Town Board of the Town of Red Hook, as follows:

1. The Town Board hereby authorizes the Highway Superintendent to expend highway funds in an amount not to exceed \$50,000.00 to be set aside to be expended for materials for primary work and general repairs upon Town highways, as more specifically provided in the attached Agreement.
2. The Town Board hereby authorizes the Highway Superintendent to expend highway funds in an amount not to exceed \$184,800.00 for permanent improvement of the following Town Highway(s) as more specifically provided in the attached Agreement:
 - Commencing at North Drive, starting at Manor Road and leading to Trow Boulevard, a distance of .24 miles;
 - Commencing at Old Route 199, starting at NY 199 and leading to NY 9G, a distance of .29 miles;
 - Commencing at Pin Oak Drive, starting at NY 9G and leading to River Road, a distance of .23 miles;
 - Commencing at Sycamore Drive, starting from Pin Oak Road and commencing to CR 103, a distance of .2 miles;
 - Commencing at Rokeby Extension, starting at Route 199 and commencing to CR 103, a distance of .21 miles;
 - Commencing at Dock Road, starting on CR 82 and leading to the cul-de-sac, a distance of .17 miles;

- Commencing at Station Hill Road, starting at CR 82 and commencing to Conrail R.R., a distance of .74 miles;
3. The Town Board hereby authorizes the Highway Superintendent to expend highway funds in an amount not to exceed \$35,000.00 for permanent improvement of the following Town Highway(s) as more specifically provided in the attached Agreement:
 - Commencing at Yantz Road starting at Orlich Road and leading to Stone Church Road, a distance of 1.81 miles;
 4. The Town Board hereby authorizes the Highway Superintendent to expend highway funds in an amount not to exceed \$35,000.00 for permanent improvement of the following Town Highway(s) as more specifically provided in the attached Agreement:
 - Commencing at Norton Road starting at Orlich Road and leading to Stone Church Road, a distance of 1.91 miles;
 5. This resolution shall take effect immediately.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook on January 10, 2023 at 7:30 p.m. local time at the Town Hall, 7340 South Broadway, Red Hook NY.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were:

	Present	Absent
Supervisor Robert McKeon	In Person	
Councilmember William Hamel	In Person	
Councilmember Christine Kane	In Person	
Councilmember Julia Solomon	In Person	
Councilmember Jacob Testa	In Person	

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town

The following resolution was offered by Supervisor McKeon, seconded by Councilmember Testa, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 2
DATED JANUARY 10, 2023
RESOLUTION TO APPROVE HIGHWAY EXPENDITURES FOR 2023**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING <u>Aye</u>
Councilmember William Hamel	VOTING <u>Aye</u>
Councilmember Christine Kane	VOTING <u>Aye</u>
Councilmember Julia Solomon	VOTING <u>Aye</u>
Councilmember Jacob Testa	VOTING <u>Aye</u>

The foregoing resolution was thereupon declared duly adopted.

Resolution to Approve Contract – Sawkill Bridge

Supervisor McKeon explained the resolution and the process used to choose the engineering firm. He added the construction of the bridge is expected to begin in 2024.

**TOWN OF RED HOOK
RESOLUTION NO. 3
DATED JANUARY 10, 2023**

**RESOLUTION AUTHORIZING ENGINEERING AGREEMENT BETWEEN THE
TOWN OF RED HOOK AND HUDSON VALLEY ENGINEERING ASSOCIATES, PC**

WHEREAS, a project for the Red Hook Saw Kill Road Bridge Replacement, Town of Red Hook, Dutchess County, BIN 2262850, DOT PIN 8762.65(the “Project”), is eligible for funding under Title 23 U.S. Code; and

WHEREAS, the Town of Red Hook (“Town”) issued a Request for Expressions of Interest for Engineering Services dated June 8, 2022 for services in connection with the Project funded through New York State Department of Transportation (“NYSDOT”), with such request being submitted to all Region 8 LDSA consultants; and

WHEREAS, the Town, has negotiated an agreement for services of Hudson Valley Engineering Associates, PC dba HVEA Engineers (“Consultant”) in accordance with the procedures required by NYSDOT; and

WHEREAS, after review of the proposals received, the Town Board has determined to enter into an Architectural/Engineering Consultant Agreement for Professional Engineering Services between the Consultant and the Town, in substantially the form on file with the Town Clerk (“Agreement”), to provide professional engineering services needed for the Project as stated in the Agreement;

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Red Hook, Dutchess County, New York (by the favorable vote of not less than a majority of all of the members of the Board) as follows:

1. The Agreement between the Town and Consultant and the Consultant is hereby approved.
2. The Supervisor of the Town, or in his absence or unavailability the Deputy Supervisor, is hereby authorized and directed to execute the Agreement between the Town and Consultant. Such Agreement shall be in substantially the form on file with the Clerk, with such insubstantial changes as may be approved by the officer executing the same.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook, NY on January 10, 2023 at 7:30 p.m. local time.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were:

	Present	Absent
Supervisor Robert McKeon	In Person	
Councilmember William Hamel	In Person	
Councilmember Christine Kane	In Person	
Councilmember Julia Solomon	In Person	
Councilmember Jacob Testa	In Person	

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town

The following resolution was offered by Supervisor McKeon, seconded by Councilmember Testa, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 3
DATED JANUARY 10, 2023**

**RESOLUTION AUTHORIZING ENGINEERING AGREEMENT BETWEEN THE
TOWN OF RED HOOK AND HUDSON VALLEY ENGINEERING ASSOCIATES, PC**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING <u>Aye</u>
Councilmember William Hamel	VOTING <u>Aye</u>
Councilmember Christine Kane	VOTING <u>Aye</u>
Councilmember Julia Solomon	VOTING <u>Aye</u>
Councilmember Jacob Testa	VOTING <u>Aye</u>

The foregoing resolution was thereupon declared duly adopted.

Discussion- Health Insurance Plan

Supervisor McKeon reviewed the employee benefit package plan and recommended the Town stay with the current plan, MVP EPO HDHP Silver 8 (HSA) “Exchange Certified Plan” National Network.

Councilmember Solomon asked what the percentage of change was in the cost of the current plan relative to last year.

Supervisor McKeon confirmed it was a 6% change and reviewed the increase in costs of the premiums of the other plans.

On a motion by Supervisor McKeon seconded by Councilmember Hamel to approve the plan year March 1, 2023 Silver 8 HSA Benefit Package

Adopted	Ayes	5	McKeon, Hamel, Kane, Solomon, Testa
	Nays	0	

Task Order Drainage Proposal

Ryan Morrison from Tighe & Bond explained the scope of services in the proposal to address the Forest Park drainage issues which included preparing conceptual designs for collection systems improvements, progressing the conceptual design into a plan set, and developing a final design set. He added more survey work will be needed.

Forest Park resident, Gerard Cudone, asked if the Town was planning to appropriate another \$28,000 for further studies and suggested the Town consider bioswells that would work in conjunction with road drainage. Ryan Morrison answered Tighe & Bond are open to all opportunities. He added the engineers thought bioswells may not be a solution as reintroducing water back into the ground could prove problematic and a better solution may be to find a way to manage and direct the water along the roadways.

Gerard Cudone added solutions may not work if the Town was only concerning themselves with the issues on the roadways. Supervisor McKeon added the Town is limited to what the Town can do. The Town is responsible for roadway safety and can’t provide improvements on individual residents’ properties especially as taxpayer dollars are being used. He suggested Gerard Cudone could be an ambassador for the Forest Park community to help gather as much information as possible.

Attorney Chris Chale added the Town would follow the engineers’ guidance on how they develop the proposed improvements.

Councilmember Solomon asked if it was possible that once improvements from part one began, to then change to making improvements from parts two or three especially as there is missing information from many people of the Forest Park community. Ryan Morrison answered it was a

strong possibility of diverging from one part, and possibly move towards installing a draining system or to some form of part two or three. More information obtained from the information sessions would prove useful.

On a motion by Supervisor McKeon seconded by Councilmember Kane to approve the Task Order from Tighe and Bond

Adopted Ayes 5 McKeon, Hamel, Kane, Solomon, Testa
 Nays 0

Discussion Association of Towns

The Board Members discussed who would be attending the Association of Towns conference in February 2023.

On a motion by Councilmember Solomon seconded by Councilmember Testa to appoint Supervisor McKeon as designate voting delegate and to appoint Deputy Supervisor Hamel as alternate designated voting delegate at the 2023 Annual Business Session of the Association of Town on February 22, 2023

Adopted Ayes 5 McKeon, Hamel, Kane, Solomon, Testa
 Nay 0

On a motion by Supervisor McKeon seconded by Councilmember to move to Attorney Client Session

Adopted Ayes 5 McKeon, Hamel, Kane, Solomon, Testa
 Nay 0

10:49 On a motion by Councilmember Kane seconded by Councilmember Hamel to exit Attorney Client Session

Adopted Ayes 5 McKeon, Hamel, Kane, Solomon, Testa
 Nay 0

10:50 On a motion by Councilmember Kane seconded by Councilmember Hamel to enter Executive Session to discuss the potential purchase of property where disclosure could affect the price

Adopted Ayes 5 McKeon, Hamel, Kane, Solomon, Testa
 Nay 0

11:01 On a motion by Councilmember Kane seconded by Councilmember Hamel to authorize the Town Supervisor to conduct negotiations as outlined in Executive Session

Adopted Ayes 5 McKeon, Hamel, Kane, Solomon, Testa
 Nay 0

11:02 On a motion by Councilmember Kane seconded by Councilmember Hamel to adjourn the meeting

Adopted Ayes 5 McKeon, Hamel, Kane, Solomon, Testa
 Nay 0

Respectfully Submitted,

Deanna Cochran, Town Clerk