

**RED HOOK TOWN BOARD MEETING**  
**January 11, 2022**

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened by Zoom Videoconference due to COVID-19 pandemic stay in place rules at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Robert McKeon  
Councilmember William Hamel  
Councilmember Christine Kane  
Councilmember Jacob Testa  
Councilmember Julia Solomon  
Town Clerk Deanna Cochran

Also Present: Attorney Chris Chale

Supervisor McKeon opened with the Pledge of Allegiance and reviewed the agenda.

**ANNOUNCEMENTS:** The Town is expected to receive another allotment of COVID-19 at home test kits. Sign up for notifications at RedHook.org and click on Notify Me.

**SUPERVISOR’S REPORT:**

The Supervisor’s Report for the period of December 1, 2021 to December 31, 2021 was read as follows: Opening Balance - \$7,363,444.54; Receipts - \$592,586.82; Disbursed - \$370,913.24; Balance - \$7,585,118.12. Supervisor McKeon reviewed transfer fee for the Community Preservation Fund.

the Budget Adjustments, including the budget adjustments necessary for purchase of a backhoe for the Highway Department.

On a motion by Councilmember Kane and seconded by Councilmember Hamel to accept the Supervisor’s report.

Adopted Ayes 5 McKeon, Hamel, Kane, Testa, Solomon

Nays 0

**TOWN CLERK’S REPORT:**

The Town Clerk’s report for the period December 1, 2021 to December 31, 2021 was read as follows: Total Local Shares remitted to the Supervisor - \$4,439.47; Amount remitted to NYS Ag. & Markets - \$49.00; Amount remitted to NYS Dept. of Health for Marriage Licenses - \$45.00; Amount remitted to NYS Environmental Conservation Dept - \$72.03; Total State, County, and Local revenues \$4605.50.

On a motion by Councilmember Testa and seconded by Supervisor McKeon to accept the Town Clerk’s report.

Adopted Ayes 5 McKeon, Hamel, Kane, Testa, Solomon

Nays 0

**PUBLIC COMMENT:** There were no public comments.

**RE-ORGANIZATION:**

Supervisor McKeon welcomed Councilmember Solomon to the Town Board and reviewed the resolution. Supervisor McKeon discussed the board and committee vacancies and stated new appointments will be made at the next Town Board meeting.

**TOWN OF RED HOOK**  
**RESOLUTION NO. 1 DATED JANUARY 11, 2022**  
**RELATING TO ANNUAL REORGANIZATION**

BE IT RESOLVED by the Town Board of the Town of Red Hook as follows:

1. (Meeting Dates): Regular meetings of the Board will take place throughout the year 2022 on the following days in each month, at 7:30 p.m. at the Town Hall: Second Tuesday and Fourth Wednesday. (Additional Special Meetings may be scheduled and announced by posting the announcement at the Town Hall as required by Chapter 22 of the Town Code, and with notification to the press as required by the Public Officers Law.)

2. (Official Newspaper): The Official Newspaper of the Town for 2022 shall be the Poughkeepsie Journal.

3. (Depositories): The following financial institutions shall be Official Depositories of the Town for all Town monies for 2022:

M&T Bank  
The Bank of Greene County  
Key Bank National Association

In addition, the Town is a member of NYCLASS pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 14, 2014.

4. (Petty Cash): Pursuant to Section 64 of the Town Law, the following offices are authorized to maintain a petty cash fund in the following amounts (not to exceed \$500 per officer or \$1000 for receiver):

Town Clerk/Receiver \$500.00

5. (Salaries): The Town Board of the Town of Red Hook does hereby establish the following salaries for elected officials for 2022:

Supervisor	\$32,575
Town Board Members (each)	\$ 9,145
Town Clerk	\$58,798
Town Justices (each)	\$18,806
Highway Superintendent	\$69,054

6. (Mileage Reimbursement Rate): The Town Board of the Town of Red Hook does hereby establish the mileage reimbursement rate of \$0.585 per mile for those Town officials and employees who incur official mileage when they are obligated to drive their own vehicles on Town business or when a Town vehicle is not available. For the year 2022, said payment is to be made only after submission, review and approval of the appropriate voucher in accordance with the Town Board audit procedures. The rate is subject to adjustment by the Town Board from time to time so as to be consistent with the IRS rates.

7. (Undertaking): The Town Board of the Town of Red Hook does hereby authorize the execution of a blanket bond in lieu of individual undertaking pursuant to Section 11(2) of the Public Officers Law, for the purpose of covering all officers and employees who collect money, including the Supervisor, Town Clerk/Receiver of Taxes, Deputy Town Clerk/Deputy Receiver of Taxes, Bookkeeper to the Supervisor, Justices, Justice Court Clerks, Superintendent of Highways, Building Inspector, Recycling Station Operator and Planning Secretary and ZBA Secretary.

8. (Check Signing): The Town Board of the Town of Red Hook does hereby authorize the following to sign bank checks for all Town business: (i) Supervisor Robert McKeon; (ii) in his absence Deputy Supervisor William Hamel; and (iii) in the absence of the Supervisor and the Deputy Supervisor, any of the Board Members Christine Kane, Julia Solomon or Jacob Testa.

9. (Annual Financial Report): The Town Board of the Town of Red Hook hereby authorizes and directs the Supervisor to submit to the Town Clerk within 60 days after the close of the fiscal year, or such later date as may be required for such filing with the State Comptroller, a copy of the

Supervisor's report to the State Comptroller; and the Town Clerk shall cause a summary of such report to be published within 10 days of filing in the official newspaper of the Town.

10. (Procurement Policy): The Town Board of the Town of Red Hook hereby approves the Procurement Policy as recommended by the Purchasing Officer in the form last revised 5/12/2020 and on file with the Town Clerk.

11. (Investment Policy): The Town Board of the Town of Red Hook hereby approves the Investment Policy in the form last revised 3/12/2019 and on file with the Town Clerk.

12. (Ethics Policy): The Code of Ethics of the Town of Red Hook is set forth in Article III of the Town Code.

13. (Fund Balance Policy). The Town Board of the Town of Red Hook hereby approves the Fund Balance Policy in the form last revised 3/27/2019 and on file with the Town Clerk.

#### EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session on January 11, 2022 at 7:30 p.m., local time via videoconference and/or teleconference pursuant to NYS Laws Ch. 417 of 2021. A live transmission was available to the public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript is required to be prepared to the extent required by such law.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were: (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference.)

	Present	Absent
Supervisor Robert McKeon	via Videoconference	
Councilmember William Hamel	via Videoconference	
Councilmember Christine Kane	via Videoconference	
Councilmember Julia Solomon	via Videoconference	
Councilmember Jacob Testa	via Videoconference	

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town, via Videoconference

The following resolution was offered by Councilmember Kane, seconded by Supervisor Mckeon, to wit;

**TOWN OF RED HOOK  
RESOLUTION NO. 1  
DATED JANUARY 11, 2022**

**RELATING TO ANNUAL REORGANIZATION**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING <u>Aye</u>
Councilmember William Hamel	VOTING <u>Aye</u>
Councilmember Christine Kane	VOTING <u>Aye</u>
Councilmember Julia Solomon	VOTING <u>Aye</u>
Councilmember Jacob Testa	VOTING <u>Aye</u>

The foregoing resolution was thereupon declared duly adopted.

**APPOINTMENTS LIST:**

Supervisor McKeon reviewed the appointments list.

**Town Board Appointments**

Supervisor McKeon suggested removing the Director of Purchasing position entirely instead of marking as vacant as currently there is no Director of Purchasing.

Safety Officer	Highway Superintendent
Emergency Interim Successors	Robert McKeon, William Hamel, Theresa Burke, Christine Kane, Jacob Testa, Julia Solomon
Receiver of Taxes (4-year Appt)	Deanna Cochran (2026)
Registrar of Vital Statistics (4-year Appt)	Deanna Cochran (2026)
Water Rents Collector	Deanna Cochran (2026)
Issuing Agent – Handicapped Parking Permits	Deanna Cochran (2026)
Assessor (6-year Appt)	Cheryl Kaszulga (2025)
Building Inspector PT	Stephen Cole, Gary Beck (C3ND)
Municipal Code Enforcement Inspector, PT ZEO	Robert Fennell
Director of Purchasing	<b>Vacant</b>
Animal Control Officer	DCSPCA
P.A.N.D.A. Representative from Town	Mary Anne Harvey
P.A.N.D.A. Alternate	Mark Durand
Buildings & Grounds	Supervisor, Highway Supervisor
Justice Court Clerks PT	Nancy Roberts, Katherine Fell
Attorneys for the Town (Christine Chale)	Rodenhausen Chale & Polidoro LLP
Town Engineers	Tighe & Bond, Creighton Manning

**Supervisor Appointments**

Deputy Supervisor	William Hamel
Budget Officer	Robert McKeon
Secretary PT- Supervisor’s Assistant	<b>Vacant</b>
Town Historian	Emily Majer
Town Historian Assistant	Claudine Klose

**Town Clerk Appointments**

Deputy Town Clerk	Katie Khakhar
Deputy Registrar of Vital Statistics	Katie Khakhar
Deputy Receiver of Taxes	Katie Khakhar

**Highway Superintendent Appointments**

Deputy Superintendent of Highways	John Gardinier
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**Other Town Employees/Officers:**

Highway Secretary PT	Lori Pierce
Assistant Budget Officer	Ann Conway
Bookkeeper to Supervisor	Ann Conway
Deputy Assessor PT	Diana Picciano
Transfer Station Operator	T.J. Hackett
Solid Waste Attendants	William Szigethy, Paul Testa
Maintenance & Groundskeeper	Tom Peters, Howie Callies, Jeff Tremper, Joseph Coon, Patrick Jones
Recreation Park and Program Director	John Kuhn
Water District Meter Readers PT	Diana Thorley, Les Thorley, Chris Gifford

**Contracts/Consultants:**

Town Physician	Northern Dutchess Hospital
Attorney for Planning Board	Keane & Beane
Water District Operator	C3ND Environmental Consulting, LLC
Computer Software	Software Consulting Associates, PCA
Planner	Greenplan, Inc.
Town CPA	Lori Doty
Custodial Services	Pollard's Cleaning Service
Police and Court Attendants	Village of Red Hook Police Department, Dutchess County Sheriff's Deputies

***Appointments are annual unless otherwise noted***

***Jan. 14, 2014*** – Town Board voted unanimously that any and all Town committee appointees must be residents or property owners of the Town of Red Hook unless otherwise required by law or town code.

**Miscellaneous**

**A. Meetings – 2022**

Town Board Regular Meetings  
7:30 P.M. Second Tuesday, Fourth Wednesday

**B. Monthly and Annual Reports to Town Board**

Department Heads and Committee Chairs minutes or reports monthly by noon on the Friday before the second Board meeting of the month.

Annual committee and departmental reports shall be submitted by noon on the Friday before the second Board meeting of February.

The CAC is required to present an annual report by April 1<sup>st</sup>.

The Recreation Commission is required to present an annual report by April 1<sup>st</sup>.

**C. Town Board Organizational Responsibility**

Chain of Responsibility:

Supervisor

Deputy Supervisor

Town Board members in alphabetical order:

William Hamel

Christine Kane

Julia Solomon

Jacob Testa

**D. Mileage:** \$0.585 per mile

**E. Town Departments:**

Chain of Command:

Department Head

Deputy Department Head (if one exists)

Supervisor

Town Board Liaison

**Town Board Liaisons to Town Departments:**

**Function:**

Animal Control

Assessor

Attorney

Bard College

Bookkeeper

Building Inspector

Fire Companies

Highway Department

Purchasing

Recycling

**Liaison:**

William Hamel

Robert McKeon

Robert McKeon

Robert McKeon

Robert McKeon

William Hamel

Robert McKeon

Jacob Testa

Christine Kane

Robert McKeon

Red Hook Central School District  
 Special Projects:  
     Intermunicipal Task Force  
 Town Clerk  
 Village of Red Hook  
 Village of Tivoli

Julia Solomon  
 Jacob Testa, Christine Kane  
 Robert McKeon  
 Julia Solomon  
 Christine Kane, William Hamel

**Board and Committee Liaisons:**

Agricultural and Open Space Advisory Board	Christine Kane
Board of Assessment Review	Robert McKeon
Board of Ethics	Jacob Testa
CPF/PDR Advisory Committee	Christine Kane
Communications Committee	Jacob Testa
Complete Streets	Robert McKeon, Julia Solomon
Conservation Advisory Council	Jacob Testa, Julia Solomon
Design Review/Hamlet	William Hamel
Disaster Preparedness Committee	Christine Kane
Economic Development Committee	Jacob Testa
Energy Committee	Robert McKeon
Greenway and Trails Committee	Christine Kane
Local Waterfront Revitalization Plan (LWRP)	Christine Kane
Planning Board	Christine Kane, William Hamel
Recreation Commission	Robert McKeon, Christine Kane
Red Church Cemetery Committee	Christine Kane
St. Margaret’s Committee	Robert McKeon
Senior Services Committee	Robert McKeon
Sister Cities Working Group (dormant)	Robert McKeon
Tree Preservation Commission	Jacob Testa
Water District #1 Advisory Board	William Hamel
Zoning Board of Appeals	William Hamel
Zoning Review Committee	Christine Kane

On a motion by Supervisor McKeon seconded by Councilmember Kane to approve the Town Board, Supervisors, Town Clerk, and Highway Superintendent Appointments, Other Town Employee/Officers, Contracts/Consultants, Miscellaneous, Town Board Liaisons to Town Departments, and Board and Committee Liaisons.

Adopted	Ayes	5	McKeon, Hamel, Kane, Testa, Solomon
	Nays	0	

**Town Board Committee Appointments – 2022**

Supervisor McKeon and the Board reviewed the committee appointments.

Note: Committee members are expected to attend 2/3 or more of scheduled meetings. Failure to do so may result in removal from the committee.

**Agriculture and Open Space Advisory**

Councilmember Kane will follow up with the Chair to poll members.

<i>11 Members</i>	<i>2-year appointment</i>
Chair-Mary Ann Johnson	2020
Michael Robertson (1/11)	2020
Mary Ann Johnson	2021
Richard Biezynski	2021
Talea Heckman-Taylor (6/15)	2020
Ken Migliorelli	2021
Peter Hubbell	2020
Norman Greig	2021

John Hardeman (1/12) 2021  
Sam Rose 2021  
**Clerk/PT: Vacant**  
Liaison: Christine Kane

### Assessment Review Board

Supervisor McKeon explained the previous chair has sent his resignation and this Board needs fill at least one of its vacancies immediately.

*5 Members* *5-year appointment (terms begin Oct. 1-Sept. 30<sup>th</sup>)*  
**Chair -vacant** **2022**  
Jane Biezynski (4/10) 2025  
R. Pete Hubbell (3/17) 2021  
**Vacant** **2022**  
**Vacant** **2022**  
**Secretary PT: Vacant**  
Liaison: Robert McKeon

### CPF/PDR Advisory Committee

Councilmember Kane will follow up with the chair to poll members.

*7 members* *3-year appointment*  
Chair- MaryAnn Johnson 2021  
Richard Biezynski 2022 (farmer)  
Brent Kovalchik 2022 (architect)  
**Vacant** **2016 (economist)**  
Peter Hubbell 2021 (land appraiser)  
John Hardeman 2021 (farmer)  
Ken Migliorelli 2022 (farmer)  
Mary Ann Johnson 2022 (planner)  
Liaison: Christine Kane

### Communications Committee

Councilmember Testa will follow up the chair to poll members and questioned if 7 members were still necessary for the Communications Committee.

*7 members* *1-year appointment*  
Chair – Sarah Imboden 2020  
Sarah Imboden 2020  
Lisa Foscolo (Planning) 2020  
Vicky Perry (Senior Services) 2020  
Joey Shavelle (community) 2020  
**Vacant** **2020**  
**Vacant** **2017**  
Liaison: Jacob Testa

### Complete Streets

Supervisor McKeon discussed getting Complete Streets Committee back up and running again.

*5 members* *2-year appointment*  
**Chair- Vacant**  
Roger Husted 2020  
Theresa Burke 2020  
Brenda Cagle 2020  
Cat Viega 2020  
Liaison : Robert McKeon

### **Conservation Advisory Council**

Councilmember Testa added there was one person interested in volunteering, and there was still one vacancy. He will reach out the chair.

<i>9 Members</i>	<i>2-year Appointment</i>
Chair- Laurie Husted	2021
Michael Zelig (3/12)	2021
<b>Vacant</b>	2024
Laurie Husted	2021
Denis Collet (2/09)	2021
Steven Appenzeller	2022
<b>Vacant</b>	2024
Leah Steinberg (4/19)	2022
Lori Urbin (1/16)	2021
Jen Cavanaugh (9/14)	2021
Secretary, PT: <b>Vacant</b>	
Liaison: Jacob Testa	

### **Design Review/ Hamlet Committee**

Councilmember Hamel will follow up with the chair to poll members.

<i>5 Members</i>	<i>2-year Appointment</i>
Chair- Chris Gilbert	2021
Chris Gilbert	2022
Emily Majer	2022
Will Tatum	2021
Geoff Carter	2021
Tiffany Nogales	2021
Emily Majer (1/16) Advisor	
Liaison: William Hamel	

### **Disaster Preparedness Committee**

Supervisor McKeon will follow up with the chair to poll members.

<i>11 Members</i>	<i>2-year appointment</i>
Chair- Hai-Ping Yeh	2021
At-large community member #1 – Hai-Ping Yeh	2021
At-large community member #2 – Richard Franklin	2021
At-large community member #3 - Randy Clum	2021
At-large community member #4 – Eleanor Troy	2021
Highway Superintendent – Theresa Burke	2020
Red Hook Central School District rep-	2022
Bard College- John Gomez	2022 Alternate (Steven Perog)
Red Hook Fire Company rep- Rich Hilbrandt	2020
Tivoli Fire Company rep – Tom Crisci	2020
Police Dept. rep – Patrick Hildenbrand	2020
<b>Red Hook Ministerium rep.- Vacant</b>	<b>2010</b>
N. Dutchess Advisor – Joseph Stevens	2020
<b>Secretary, PT: TBD</b>	
Liaison: Robert McKeon	

### **Economic Development Committee**

Councilmember Testa said these members currently attend meetings regularly.

Councilmember Hamel expressed his disappointments with the operation of the Economic Development Committee.

Councilmember Hamel shared his experiences with the committee during the time the Board was discussing the regulations for short term rentals. He questioned if the Town's Ethics Law was



adequate to address certain conflicts of interests and if the EDC had well a defined mission, objectives, or goals.

Councilmember Hamel suggested considering hiring an outside professional town planner to do a review of our Town and work with the EDC while temporarily decommissioning the EDC.

Councilmember Kane supported the idea of hiring an outside town planner and added there could be some outside funding for that.

Councilmember Testa supported the idea of an outside town planner saying it could be helpful to give this committee some more direction. He added the EDC's focus has been supporting local businesses, and a planner could help direct this committee to be more forward thinking. He was opposed to decommissioning the EDC and agreed the Ethics codes' language could be updated.

Councilmember Kane suggested the code of Ethics could apply to all volunteers for all committees and boards.

Councilmember Testa suggested ethics training sessions for all committee and board volunteers.

<i>9 Members</i>	<i>2-year appointment</i>
Chair- Kristina Dousharm	2021
Amanda Bodian (2/12)	2021
Marty Reilingh (2/15)	2022
Chris Klose (3/10)	2021
Dan Budd (5/11)	2022
Vanessa Shafer	2022
Emily Sachar	2022
Ken Migliorelli (4/12)	2019 (Ag. & Open Space Representative)
Secretary PT – Chris Klose	
Liaison: Jacob Testa	

### **Energy Committee**

<i>7 Members</i>	<i>2-year appointment</i>
Chair-Denis Collet (11/16)	2022
Denis Collet (11/16)	2022
Jen Cavanaugh (11/16)	2022
Laurie Husted (11/16)	2022
Paul Cadden-Zimansky	2022
Dan Smith	2022
<b>Vacant</b>	<b>2017</b>
<b>Vacant</b>	<b>2017</b>
Secretary PT: Laurie Husted	
Liaison: Robert McKeon	

### **Ethics Board**

Supervisor McKeon stated there was one vacancy and one person interested.

Councilmember Testa added the Ethics Board was planning on appointing the person of interest before their next meeting.

Supervisor McKeon suggested the Ethics Board wait for a break between topics before appointing a new person.

<i>5 Members</i>	<i>5-year appointment</i>
Chair- <b>Brenda Elsey</b>	2022
<b>Vacant</b>	2027
Brenda Elsey	2025
Gail Nussbaum (04/07)	2022
Susan Simon (7/09)	2023

Sal Guido (6/12) 2021  
Secretary PT –not necessary per chair  
Liaison: Jacob Testa

**Greenway and Trails Committee**

*8 Members 2-year Appointment*  
**Chair- Lisa Whalen 2022**  
**Vacant 2019**  
Bruce Cuttler 2019  
Ana Sanjuan 2019  
John Kuhn 2020  
Doug Strawinski 2020  
Brenda Cagle 2019  
Lisa Whalen 2023  
Cat Viega (1/17) 2020  
Liaison: Christine Kane

On a motion by Councilmember Kane seconded by Supervisor McKeon to reappoint Lisa Whalen to the committee and to appoint Lisa Whalen as Chair.

Adopted Ayes 5 McKeon, Hamel, Kane, Testa, Solomon  
Nays 0

**Intermunicipal Task Force**

*11 members 1-year appointment*  
**Chair- Vacant**  
CAC- Denis Collet  
EDC- Chris Klose  
RH Village Resident – Charlie Laing  
RH Village Trustee– Brent Kovalchik  
Town Board – William Hamel  
Tivoli ZBA – **Vacant**  
ZBA – **Vacant**  
Resident – Kim Gomez  
Tivoli Village Trustee – Emily Majer  
Tivoli Resident – Harry Colgan  
Design Review/Hamlet – Paula Schoonmaker  
Liaison: Jacob Testa & Julia Solomon

**Local Waterfront Revitalization Plan**

*6 members 2-year appointment*  
Chair-Paula Schoonmaker 2021  
Emily Majer 2021  
Paula Schoonmaker 2021  
Amy Husten 2021  
Brent Kovalchik 2021  
**Vacant 2021**  
Christine Kane 2021  
Consultant: Ted Fink  
Liaison: Christine Kane

**Planning Board**

Supervisor McKeon and Councilmember Kane noted there are three persons of interests for the vacancies in this Board.

*7 Members 7-year appointment*  
*Alternates 2-year appointment*  
Chair – Sam Phelan 2021  
Karen Smythe 2026  
Brian Kelly (8/15) 2027



**Senior Services Committee**

Supervisor McKeon will follow up with these members.

*10 Members plus municipal representation 2-year appointment*

**Chair- Vacant 2017**

**Vacant 2018**

Non-appointed representation from:

D.C. Community Action Agency

Mayor Village of Tivoli

Mayor Village of Red Hook

Rose Rider 2020

Johanna Moore (10/19) 2020

Connie Barresi 2021

Marge Roberts 2021

Nancy Finkle (1/15) 2020

Dick Franklin (6/09) 2020

**Vacant 2017**

Angelyn Haan (5/16) 2021

George Jahn 2021

Secretary PT: Anne Rubin

Liaison: Robert McKeon

Supervisor McKeon removed **Sister Cities Working Group** due to inactivity.

**Tree Preservation Commission**

Councilmember Testa will follow up with the chair to poll members.

*7 Members 2-year appointment*

Chair-Cathy Michael 2021

Codie Hay 2021

David Grover (11/10/15) 2021

Karen Cadorette 2022

Doug Traudt 2022

Eleanor Friery 2021

Cathy Michael 2022

George Michael 2022

Secretary PT: Linda Keeling

Liaison: Jacob Testa

**Water District #1 Water Board**

Councilmember Hamel will follow up with the chair to poll members.

*7 Members 2-year appointment*

Chair-Henry Van Parys 2021

Vice Chair-Jerry Gilnack 2021

Jerry Gilnack 2021

Henry Van Parys 2022

**Vacant 2022**

Laurence Carr 2021

Ablen Amrod 2022

Greg Fildes 2021

Michael Roomberg 2021

Secretary PT- Doreen Buono

Liaison: William Hamel

**Zoning Board of Appeals**

<i>5 Members</i>	<i>5-year appointment</i>
<i>Alternates</i>	<i>2-year appointment</i>
Chair – Kate Karakassis	<b>2022</b>
Jim Hegstetter (3/07)	2019
<b>Vacant</b>	2025
Chris Klose (1/16)	2022
Christopher Carney (2/10)	2018
Kate Karakassis (3/1)	2026
<b>Vacant-Alt</b>	2018
<b>Vacant-Alt</b>	2009
Secretary PT – Anne Rubin	
Liaison: William Hamel	

On a motion by Supervisor McKeon seconded by Councilmember Kane to reappoint Kate Karakassis as a member of the Zoning Board of Appeals.

Adopted	Ayes	5	McKeon, Hamel, Kane, Testa, Solomon
	Nays	0	

On a motion by Councilmember Hamel seconded by Councilmember Testa to reappoint Kate Karakassis as the Chair of Zoning Board of Appeals.

Adopted	Ayes	5	McKeon, Hamel, Kane, Testa, Solomon
	Nays	0	

**Zoning Review Committee**

Councilmember Solomon will follow up with the Chair to poll members.

<i>11 Members</i>	<i>2-year appointment</i>
<b>Chair- Susan Simon 2017(6/08)</b>	
At-large community member #1- Susan Simon (8/06)	2018
At-large community member #2- Chuck Simmons (8/06)	2016
At-large community member #3- Jeff Kaiser (4/16)	2017
Planning member – Sam Phelan (1/07)	2018
ZBA member – Chris Klose	2018
ZEO member – Steve Cole (1/07)	2018
CAC member – Michael Zelic	2018
AOS member – Michael Robertson (4/16)	2018
EDC member - Ken Migliorelli (4/16)	2018
<b>Tivoli Liaison: Vacant</b>	
Red Hook Village Liaison– Brent Kovalchik (6/09)	
<b>Secretary PT – Vacant</b>	
Liaison: Christine Kane & Julia Solomon	

**Resolution to Authorize Exemption Renewals**

Attorney Chris Chale explained the resolutions.

**TOWN OF RED HOOK  
RESOLUTION NO. 2  
DATED JANUARY 11, 2022**

**AUTHORIZING REAL PROPERTY TAX RENEWAL PROCEDURES FOR SENIORS AND  
PERSONS WITH DISABILITIES AND LIMITED INCOME PERMITTED  
BY EXECUTIVE ORDER 11.1**

**WHEREAS**, Executive Order No. 11.1 issued by Governor Hochul on December 26, 2021 authorizes the governing body of an assessing unit to adopt a resolution directing the assessor to grant exemptions pursuant to Section 459-c of the Real Property Tax Law (persons with disabilities and limited income) and Section 467 of the Real Property Tax Law (persons 65 years of age or over) on the 2022 assessment roll to all property owners who received that exemption on the 2021 assessment roll, thereby dispensing with the need for renewal applications from such persons, and further dispensing with the requirement for assessors to mail renewal applications to such persons; provided however, that the governing body may, at its option, include in such resolution procedures by which the assessor may require a renewal application to be filed when he or she has reason to believe that an owner who qualified for the exemption on the 2021 assessment roll may have since changed his or her primary residence, added another owner to the deed, transferred the property to a new owner, or died; and

**WHEREAS**, the Town Board has determined that the proposed action is best described as a local legislative decision concerning routine administration and management under the State Environmental Quality Review Act (“SEQRA”) which is a Type II action which will not have a significant impact on the environment; and

**WHEREAS**, the Town Board of the Town of Red Hook, after due deliberation, finds it in the best interest of the Town to authorize such procedures in the interests of health and safety during the period of the COVID pandemic;

**NOW THEREFORE BE IT RESOLVED**, by the Town Board of the Town of Red Hook, Dutchess County, New York (the "Town") (by the favorable vote of not less than a majority of all of the members of the Board) as follows:

1. Pursuant to Executive Order 11.1 and to the extent permitted by law, the Town Board hereby directs the assessor to grant exemptions pursuant to Section 459-c and 467 of the Real Property Tax Law on the 2022 assessment roll to all property owners who received that exemption on the 2021 assessment roll, thereby dispensing with the need for renewal applications from such persons, and further dispensing with the requirement for the assessor to mail renewal applications to such persons, subject to the further provisions of this resolution.

2. The assessor may require a renewal application to be filed when he or she has reason to believe that an owner who qualified for the exemption on the 2021 assessment roll may have since changed his or her primary residence, added another owner to the deed, transferred the property to a new owner, or died. In such a case the assessor shall document the reason for requiring the renewal application.

3. The Town Clerk is authorized and directed to post notice of this resolution on the Town Clerk’s signboard and on the Town’s website and the officers of the Town are authorized to take all other actions as may be required by law to implement this resolution.

**EXTRACT OF MINUTES**

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session on January 11, 2022 at 7:30 p.m., local time via videoconference and/or teleconference pursuant to NYS Laws Ch. 417 of 2021. A live transmission was available to the public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript is required to be prepared to the extent required by such law.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were: (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference.)

	Present	Absent
Supervisor Robert McKeon	Via Videoconference	
Councilmember William Hamel	Via Videoconference	
Councilmember Christine Kane	Via Videoconference	
Councilmember Julia Solomon	Via Videoconference	
Councilmember Jacob Testa	Via Videoconference	

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town, via Videoconference

The following resolution was offered by Supervisor McKeon, seconded by Councilmember Kane, to wit;

**TOWN OF RED HOOK  
RESOLUTION NO. 2  
DATED JANUARY 11, 2022**

**AUTHORIZING REAL PROPERTY TAX RENEWAL PROCEDURES FOR SENIORS AND  
PERSONS WITH DISABILITIES AND LIMITED INCOME PERMITTED  
BY EXECUTIVE ORDER 11.1**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING <u>Aye</u>
Councilmember William Hamel	VOTING <u>Aye</u>
Councilmember Christine Kane	VOTING <u>Aye</u>
Councilmember Julia Solomon	VOTING <u>Aye</u>
Councilmember Jacob Testa	VOTING <u>Aye</u>

The foregoing resolution was thereupon declared duly adopted.

**Resolution to Approve Highway Expenditures**

Supervisor McKeon explained the resolution.

**TOWN OF RED HOOK  
RESOLUTION NO. 3  
DATED JANUARY 11, 2022**

**RESOLUTION TO APPROVE HIGHWAY EXPENDITURES**

**WHEREAS**, pursuant to the provisions of Section 284 of the Highway Law, moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended for repairs of certain town highways as provided herein; and

**WHEREAS**, attached hereto is a proposed form of 2022 Agreement for the expenditure of certain Highway moneys;

**NOW, THEREFORE BE IT RESOLVED** by the Town Board of the Town of Red Hook, as follows:

1. The Town Board hereby authorizes the Highway Superintendent to expend highway funds in an amount not to exceed \$48,000 to be set aside to be expended for materials for primary work and general repairs upon Town highways, as more specifically provided in the attached Agreement.
2. The Town Board hereby authorizes the Highway Superintendent to expend highway funds in an amount not to exceed \$180,000.00 for permanent improvement of the following Town Highway(s) as more specifically provided in the attached Agreement:
  - Manor Road starting at Aspinwall Road and leading to North Drive and North Drive to Trow Blvd.
3. The Town Board hereby authorizes the Highway Superintendent to expend highway funds in an amount not to exceed \$43,000.00 for permanent improvement of the following Town Highway(s) as more specifically provided in the attached Agreement:
  - Hapeman Hill Road and leading to State Route 199

- 
4. The Town Board hereby authorizes the Highway Superintendent to expend highway funds in an amount not to exceed \$27,000.00 for permanent improvement of the following Town Highway(s) as more specifically provided in the attached Agreement:  
     Kelly Road and leading to State Route 9G and on Whalesback Road commencing at Kelly Road and leading to Old Whalesback Road and on Old Whalesback Road leading to State Route 9G
  5. This resolution shall take effect immediately.

**EXTRACT OF MINUTES**

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session on January 11, 2022 at 7:30 p.m., local time via videoconference and/or teleconference pursuant to NYS Laws Ch. 417 of 2021. A live transmission was available to the public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript is required to be prepared to the extent required by such law.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were: (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference.)

	Present	Absent
Supervisor Robert McKeon	Via Videoconference	
Councilmember William Hamel	Via Videoconference	
Councilmember Christine Kane	Via Videoconference	
Councilmember Julia Solomon	Via Videoconference	
Councilmember Jacob Testa	Via Videoconference	

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town, via Videoconference

The following resolution was offered by Councilmember Kane, seconded by Councilmember Testa, to wit;

**TOWN OF RED HOOK  
 RESOLUTION NO. 3  
 DATED JANUARY 11, 2022**

**RESOLUTION TO APPROVE HIGHWAY EXPENDITURES**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING <u>Aye</u>
Councilmember William Hamel	VOTING <u>Aye</u>
Councilmember Christine Kane	VOTING <u>Aye</u>
Councilmember Julia Solomon	VOTING <u>Aye</u>
Councilmember Jacob Testa	VOTING <u>Aye</u>

The foregoing resolution was thereupon declared duly adopted.

**ASSOCIATION OF TOWNS**

Supervisor McKeon explained the annual meeting of the Association of Towns and the topics submitted for consideration and the proposed legislative items.

On a motion by Councilmember Hamel seconded by Councilmember Kane to establish a Supervisor McKeon as the Town's Voting Delegate.

Adopted      Ayes    5      McKeon, Hamel, Kane, Testa, Solomon



Nays 0

**CORRESPONDENCE**

The Town of Rhinebeck has submitted their Withdrawal from the Mini Excavator Shared Services Agreement as they have decided to purchase their own.

A special meeting may be called to approve the Plow Truck for the Highway Department.

**PUBLIC COMMENT**

There was no public comment

On a motion by to Councilmember Kane seconded by Councilmember Hamel to adjourn the meeting.

Adopted	Ayes	5	McKeon, Hamel, Kane, Testa, Solomon
	Nays	0	

Respectfully Submitted

Deanna Cochran, Town Clerk