

DRAFT
Town of Red Hook Board of Ethics
Meeting Minutes

Meeting Date: Tuesday, July 19, 2022
Attending: Brenda Elsey – Chair, Sal Guido, Amy Linker, Gail Nussbaum,
Susan Simon – Secretary, Jacob Testa – Liaison

Meeting called to order at 6:18pm

- Reviewed March 2, 2022 meeting minutes
Brenda moved to approve the minutes, Susan seconded, all in favor.
- Discussion about the Red Hook Employees Annual training
 - a) In-person or via Zoom? It depends, to be determined closer to presentation date.
 - b) When? Creation & approval of presentation first, with implementation goal of late August, early September
 - c) Sal suggested that we should record the presentation so the information is accessibly
 - d) Video for presentation on Zoom ideas include: Brenda doing the intro & speaking about what we do, Sal reviewing his “Quick List” page, perhaps read the Ethics Code Articles, each board member will have a slide to read & review, which Brenda will send out by August 10th
 - e) The finished video would need to be reviewed by Town Attorney
 - f) Creating a PowerPoint or Google Slides presentation so what is being said is also clearly visible – approx. 6-7 info slides & a pdf attachment
 - g) Participants can attend an in-person meeting to watch the video presentation or view it on the Town website by a specific date
 - h) If attending in-person, attendance can be taken and questions can be asked at the meeting, Town Attorney will be answering when necessary
 - i) For participants watching the video on the website, the creation of a link where questions/comments can be sent & get attendance credit
 - j) Upon Town Attorney’s approval of presentation, Board members will meet via Zoom on Tuesday, August 16th @ 6pm to record the presentation which will be used at the in-person meeting and also be posted on the Town Website for “on-demand” viewing

Brenda moved to complete the Annual Training presentation logistics conversation, Sal seconded, all in favor

- Next Ethics Board Meeting is scheduled for October 6, 2022 @ 5:30pm
To be determined if meeting will be in-person or via Zoom
- Brenda moved to adjourn, Amy seconded, all in favor

Meeting adjourned at 7:06pm